

Update on the EWBJF Summary Implementation Report

- Each Lead Financial Institution, submits by 31st March each year, an Annual Implementation Report, which covers each action implemented under its responsibility.
- The EIB, in its capacity as a Manager of the EWBJF, receives the Annual Implementation Reports by all Lead Financial Institutions and consolidates the provided data into a Summary Implementation Report.
- The Summary Implementation Report contains at minimum: (i) an executive summary; (ii) a section on the problems encountered; and (iii) a section on the aggregate financial data.
- The first Summary Implementation Report was prepared in 2017 and was endorsed by all Lead Financial Institutions and will subsequently be presented to the Assembly of Contributors.

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- During the compilation of the first Summary Implementation Report, EIB has identified some areas for improvement.
- Following consultation with different stakeholders, EIB implemented during the previous months certain improvements to the process.
- The major changes/improvements can be summarized below:
 - ✓ Digitalization of the Annual Implementation Reports and integration into the MIS
 - ✓ Restructuring of the template of the Annual Implementation Report
 - ✓ Production of a manual for the compilation of the Annual implementation Report
 - ✓ One-to-one meetings/conf calls with all Leaf Financial Institutions

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Digitalization of the Annual Implementation Reports and integration into the MIS

- The reports are now filled in electronically into a newly developed section of the MIS (in the past, they were filled in in a word/pdf format and submitted manually to the EIB)
- The reports now extract directly from the MIS all the numerical information required (in the past, the numerical information as filled in manually and as a result a lot of information was reported twice, both in the MIS and the report)
- The newly established links between the MIS and the reports require a closer review of the existing information in MIS, which ensures the correctness of the information in the database and help us to identify mistakes, thus increase the quality of existing information in the MIS.
- The digitalization of the information creates a lot of possibilities for data mining and extraction of useful information about the actions and projects.

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Restructuring of the template of the Annual Implementation Report

- We created 2 separate sections in the template, one for the grant action and another one for the underlying project. (in the past, all the information was presented in one section, which resulted sometimes in mixing the grant actions with the project itself, thus providing misleading information)
- We reviewed and eliminated some unnecessary fields, while we reinforced the necessary ones, with a view to receive better quality of information.
- We added an optional field about the actual disbursements of the loans. This information was missing in the past and once it is being filled, it can provide some very useful information about the implementation progress.

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Production of a manual for the compilation of the Annual Implementation Report

- With the help of the IFI Coordination team, a manual was created with the aim to assist the Lead Financial Institutions to complete the electronic forms of the Annual implementation Report.

One-to-one meetings/conf calls with all Lead Financial Institutions

- This was supported with one-to-one meetings with all Lead Financial Institutions and distribution of some FAQs to them.

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- We expect that the efforts will result in better quality reports by the Lead Financial Institutions, which will allow EIB to produce a Summary Implementation Report which will provide some substantial added value.
- The Annual Implementation Reports were submitted on time by most Lead Financial institutions. Nevertheless, due to some delays, the reports were finalized only this week (instead of 31/03) and there are still some additional things to be clarified.
- This means that EIB has only one month to process the information and compile the 2017 Summary Implementation Report. Nevertheless, EIB will still try to comply with the agreed deadline and deliver the report on time (31/05)